



Position: Substitute Teacher

Location: MAC Islamic School, 11342-127 ST Edmonton, AB

Status: Part-time, Ongoing

Additional Information:

The Muslim Association of Canada (MAC) is a nationally incorporated charity with chapters in 13 cities across Canada. MAC Islamic School is looking for a dynamic and self-motivated substitute teacher. MAC Islamic School offers unique opportunities for professional development and promotion as well as a pleasant work environment.

The substitute teacher's duties and responsibilities include but are not limited to:

Desired Qualities:

- Valid Alberta teaching certificate or eligibility to obtain it
- Demonstrate excellent skills in planning, delivery, assessment and classroom management
- Positive team player
- Strong communication and leadership skills
- Strong interpersonal skills with an ability to foster positive relationships with students and staffs
- Willing to work in a team and provide a safe and caring environment for students to learn in
- Sound knowledge of Islamic faith and practice

Upon initial acceptance the following documents will be required:

- Updated resume
- Valid teaching certificate
- Copies of degree and transcripts
- Reference letters
- Valid first aid certificate
- Recent criminal record check*

Commitment to Equity

The MAC Islamic School (MIS) is committed to equity in employment. We are committed to equitable hiring practices that allow us to hire qualified staff who reflect the full diversity of the region of Edmonton. We will make any reasonable accommodation based on any of the human rights protected grounds, to support candidates to participate in the hiring process.

***Criminal Record Check**

For the safety of students, successful candidates will be required to submit a vulnerable security criminal record check prior to the commencement of any employment duties.

Applications must be permanently eligible to work in Canada upon hire. Proof of eligibility may be requested and may come in the form of a copy of a Canadian birth certificate, Canadian passport, Canadian citizenship certificate, permanent residence card or confirmation.

Salary and Benefits: Dependent upon experience and qualifications + health benefits

Starting Date: Immediately

Position Closing Date: Open until a suitable candidate is found

How to Apply: Please email your resume with a cover letter stating the position to:
careers@macislamicschool.com