

	Student Names (siblings)	Grade / Program SEP 2020	Monthly Tuition Fees		Registration Fee	EnrichIt! & Resource Fee	Reg/Res Fee Payment Method (chq/cash)
1					\$	\$	
2					\$	\$	
3					\$	\$	
4					\$	\$	

For all students of the same family	Total Tuition Fees	<b>For Office Use Only</b> Number of Installments _____ Start Date of Payment _____ End Date of Payment _____ <input type="checkbox"/> EFT <input type="checkbox"/> Chq. No. _____ Date _____	<b>I/we hereby authorize:</b> the Muslim Association of Canada to debit my/our account _____
	COMMENTS:		

**Payment Terms:**

- Registration and EnrichIt! /resource and Chromebook fees are due upon submission of this application.
- Tuition fees can be paid by one full payment via cash, by one cheque dated August 1<sup>st</sup>, 2021, or by monthly pre-authorized Payment memo line, write student name(s) & payment description. Families with multiple students are requested to submit their fees or post-dated cheques dated from **August 1<sup>st</sup> 2021 until May 1<sup>st</sup> 2022** (a total of 10 installments). If applicable, on the cheque consolidated in one cheque. **August tuition pays for June.**
- Any other payment arrangement has to be authorized by MAC MGS's administration.
- A discount of \$25 for each sibling will apply. Children are considered from the same family if they share the same parents/guardians. All cheques should be made payable to MAC Maple Grove School.
- There is a \$25 administrative charge for every returned cheque or EFT NSF. \_\_\_\_\_
- This authorization may be cancelled at any time upon one month's written notice (from the first of the month ONLY) to admin@macmaplegrove.com, allowing reasonable time to act upon your request.

**Refund/Withdrawal Policy:**

- All registration and EnrichIt!/resource fees are **non-refundable**. Resources will not be given to students upon withdrawal. Textbooks must be returned in good condition (as determined by the school). Otherwise, there will be a \$100 replacement fee per item.
- Student fees must be paid in FULL regardless of student travelling or absent.
- In the case of withdrawal before Dec 31<sup>st</sup> 2021, a **one month written notification** must be emailed to admin@macmaplegrove.com. If you notify the school before the first of the following month then you will not be charged for the next month. Current month fees still apply. However, a late notification will result in full tuition payment of the following month. For example, if you notify the school by Oct. 31<sup>st</sup> then you only pay November tuition. However, if you notify the school Nov 1<sup>st</sup> then you pay the tuition for November AND December. \_\_\_\_\_
- All tuition fees must be paid in full till June if a student withdraws after Dec 31<sup>st</sup> 2021. \_\_\_\_\_
- Since August tuition pays for June, August fees will not be refunded if the student is withdrawn at any time during the school year.

indicated in the attached void cheque for all tuition fees payable to "MAC", as per the payment terms above.

Full Name:		Name on TAX Receipt:		
Address:		City:	Province:	Postal Code:
Tel. ( )	Cell ( )	Email:		

**Please attach a cheque marked as VOID or a direct deposit form.**

_____ Signature	PARENT	_____ Date (MM/DD/YY)	_____ Signature	ADMIN	_____ Date (MM/DD/YY)
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