

<i>TUITION and FEES Type (amount per month)</i>	<i>Grades JK-1</i>	<i>Grades 2-8</i>	<i>Fifth Program</i>
Tuition for First Child / Only Child	\$575	\$550	\$575
Tuition for Second Child	\$550	\$525	\$550
Tuition for Third Child and Above	\$525	\$500	\$525
Non-Refundable Registration Fee Per Child	\$125	\$125	\$125
Non-Refundable EnrichIt! & Resource Fee Per Child	\$225	\$225	\$225
Chromebook Rental Fees (Includes Licensing Fee)		<b>Gr 5-8 150</b>	
Chromebook Software Licensing (If Bringing Your Own Chromebook)		<b>Gr 5-8 \$75</b>	

- **The registration and resource fees seen above are non-refundable** and are for all students, due at registration time. Students will not be considered registered unless these fees are paid in full.
  - **No student will write an entrance test without being registered. Once admitted, the EnrichIt! & resource fee is also non-refundable** and includes all the workbooks and the rental of textbooks. All textbooks have to be returned to the school at the end of the school year in good condition (as determined by the school). Otherwise, there will be a \$100 replacement fee for each lost or damaged text.
  - If students are refused admission by the school, the EnrichIt! & resource fee may be refunded but **registration fees are non-refundable** under all circumstances.
  - A discount of \$25 for each sibling will apply.
  - Children will be considered from the same family if they share the same parents/guardians.
  - Parents have the option of paying the tuition fees as one payment (cheque due on August 1<sup>st</sup> 2022) or ten installments starting August 1<sup>st</sup> 2022 and ending May 1<sup>st</sup> 2023 through post-dated cheques or automatic bank withdrawal. On the cheque memo line write your child's name and payment description. **Families with multiple students are requested to submit their fees consolidated in one cheque.**
  - **Grades 7 and 8 students are required to have a Chromebook. Parents have the option to rent a Chromebook from the school or provide it from outside.**
  - **Students bringing their own Chromebooks will be charged a \$75 fee for licensing and security software.**
  - **MGS Chromebook rental fee is \$150 for one academic year. Parents will be responsible for lost or damaged Chromebooks.**
  - **Chromebook rental or the software fees must be paid by postdated cheque at the time of registration.**
  - There will be a \$25 administrative charge for every returned cheque or EFT NSF.
  - Student fees must be PAID IN FULL regardless of student travelling or absent after January 1st.
  - If withdrawing from school, parents must submit a **request in writing with a one-month notice** to admin@macmaplegrove.com **before the first of the month.** In order to receive a tuition refund from Jan-May 2023, **a written request must be submitted by Dec 01<sup>st</sup>, 2022.** The tuition for the months the student attended school and the month the student is leaving the school is non-reimbursable. Full tuition till June will be due if the student withdraws after January 1st.
  - A portion of the tuition fee will be eligible for a tax receipt. Calculations of the exact amount will vary from year to year as per CRA regulations.
  - All families are encouraged to contribute towards the capital cost of MAC Maple Grove School and its projected renovations.
  - **Included in the fees (whenever applicable) are:**
    - The costs of all curricular related activities (EnrichIt! activities in class)
    - Textbook usage fee & agenda
    - **Yearbook (One per family)**
  - **Not included in the tuition fees are:**
    - Classroom supply list
    - School & gym uniforms
    - Competitions and tournaments outside the school and off-campus trips
    - Graduation expenses for grade 8 (trip, graduation party & gown rental)
    - Optional extended care
    - Optional milk and lunch program
    - Extracurricular activities offered by third parties during recess and after school.
- Report cards will not be issued to students if there are any outstanding amounts due to the school.



**MAC MAPLE GROVE SCHOOL**  
**FINANCIAL CONTRACT**  
 Academic Year 2022-2023

160 Courtland Ave East  
 Kitchener, ON Canada N2G 2V3  
 admin@macmaplegrove.com  
 Phone: (226) 647-8500

	Student Names (siblings)	Grade / Program SEP 2022	Monthly Tuition Fees	Registration Fee	Enricht! & Resource Fee	Reg/Res Fee Payment Method (chq/cash)
1			\$	\$	\$	
2			\$	\$	\$	
3			\$	\$	\$	
4			\$	\$	\$	

<b>Total Tuition Fees for all siblings: \$</b>	<b>For Office Use Only</b>	<b><i>I/we hereby authorize:</i></b> <i>the Muslim Association of Canada to debit</i> <b>(Initial)</b> _____
<b>COMMENTS:</b>	Number of Installments _____ Start Date of Payment _____ End Date of Payment _____ <input type="checkbox"/> EFT <input type="checkbox"/> Chq. No. _____ Date _____	

**Payment Terms:**

- **Registration and Enricht! /resource and Chromebook fees are due upon submission of this application.**
- Tuition fees can be paid by one full payment by one cheque dated August 1<sup>st</sup>, 2022, or by monthly pre-authorized Payment memo line, write student name(s) & payment description. Families with multiple students are requested to submit their fees or post-dated cheques dated from **August 1<sup>st</sup> 2022 until May 1<sup>st</sup> 2023** (a total of 10 installments). If applicable, on the cheque consolidated in one cheque. **August tuition pays for June.**
- Any other payment arrangement has to be authorized by MAC MGS's administration.
- A discount of \$25 for each sibling will apply on the tuition fee up until the 3<sup>rd</sup> child. Children are considered from the same family if they share the same parents/guardians. All cheques should be made payable to MAC Maple Grove School.
- There is a \$25 administrative charge for every returned cheque or EFT NSF. **(Initial)** \_\_\_\_\_
- *This authorization may be cancelled at any time upon one month's written notice (from the first of the month ONLY) to admin@macmaplegrove.com, allowing reasonable time to act upon your request.*

**Refund/Withdrawal Policy:**

- **All registration and Enricht!/resource fees are non-refundable.** Resources will not be given to students upon withdrawal. Textbooks must be returned in good condition (as determined by the school). Otherwise, there will be a \$100 replacement fee per item.
- Student fees must be paid in FULL regardless of student travelling or absent.
- In the case of withdrawal before Dec 31<sup>st</sup> 2022, **a one month written notification** must be emailed to admin@macmaplegrove.com. If you notify the school before the first of the following month then you will not be charged for the next month. Current month fees still apply. However, a late notification will result in full tuition payment of the following month. For example, if you notify the school by Oct. 31<sup>st</sup> then you only pay November tuition. However, if you notify the school Nov 1<sup>st</sup> then you pay the tuition for November AND December. **(Initial)** \_\_\_\_\_
- **All tuition fees must be paid in full till June if a student withdraws after Dec 31<sup>st</sup> 2022. (Initial)** \_\_\_\_\_
- **Since August tuition pays for June, August fees will not be refunded if the student is withdrawn at any time during the school year.**

*my/our account indicated in the attached void cheque for all tuition fees payable to "MAC", as per the payment terms above.*

Full Name:		Name on TAX Receipt:		
Address:		City:	Province:	Postal Code:
Tel. ( )	Cell ( )	Email:		

**Please attach a cheque marked as VOID or a direct deposit form.**

_____ PARENT Signature	_____ Date (MM/DD/YY)	_____ ADMIN Signature	_____ Date (MM/DD/YY)
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\* Please PRINT name for E-signature