



Rose City Elementary School

Registration Checklist Academic Year 2022-2023

When you register your child, kindly complete and submit the forms listed below.

Please do not leave any blanks unfilled.

- Registration form. One form per student.
- Signed "MAC-RCES Medical Form". One form per student.
- Signed "Parental Agreement". One form per family.
- Signed "MAC-RCES Financial Contract". One form per family.
- Completed "Anaphylactic Form" for children with severe allergic reactions.
- Copy of the immunization record.
- Copy of the health card.
- Copy of the student's most recent report card.
- 2 recent passport-sized photos.
- A copy of the Canadian birth certificate/passport/ landed immigrant certificate or PR card (both sides).
- International students: copy of the student's passport with a valid visa and health insurance.
- Non-refundable registration fee paid via cash or cheque payable to MAC MGS with the current date.
- Non-refundable resource fee paid via cash or cheque payable to MAC MGS with the current date.
- VOID cheque for those who choose our Pre-Authorized-Payment plan over 10 installments.
- For those who prefer to make the full payment, please postdate your cheque August 1st, 2022.

MAC-RCES Admission Policy

- Registration of new students is on a first come first serve basis.
- Children are placed according to their age (number of years up to Dec 31st).
- MAC-RCES does not have the resources to accommodate special needs students (ESL and children with learning/physical disabilities). Children will be assessed on a case basis. Some exceptions may be made.
- All new students will be required to write an entrance test. Students may be refused admission based on test results.
- If the school does not admit the student for any reason, resource fees may be refunded but registration fees are nonrefundable.
- Registration will not be considered final until full fees are paid and a form requesting the transfer of the OSR from the child's previous school is signed.
- MAC-RCES reserves the right to not accept any child based on academic and behavioral standards.
- All new students will be automatically put on a three month probation period.