



# Student Handbook 2019-2020

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## **Principal's Message**

MAC Olive Grove High School (OGHS) is an exceptional private Islamic school registered with the Ontario Ministry of Education. We are excited about the courses we have set for the growth and development of our students as community leaders with iRISE integration and focus on STEAM (Science, Technology, Engineering, Arts and Mathematics).

The organization, MAC (Muslim Association of Canada), the members of the faculty, the staff, and Olive Grove High School Board are all strongly committed to promoting academic excellence and continuous school improvements in a balanced Islamic environment. By offering a safe and balanced Islamic setting, we hope to support students to progressively accept more responsibility for self-discipline, to develop self-respect, to contribute to the community, to develop a love of Allah and to strive for excellence in all aspects of their lives.

We hope that the students and parents will use this Course Calendar to get acquainted with MAC Olive Grove High School programs. Please let us know how this Course Calendar is serving your needs, and please share with us all of your ideas and aspirations for our School.

We aim to Turn Student Potential Into Achievement and Inspire Believers to be Community Leaders every day!

Abdullatif Bakkak

Principal

## **MAC OGHS SCHOOL AIM & MISSION**

MAC Olive Grove High School is a private Islamic school that offers the full Ontario Ministry of Education curriculum. In addition, the school offers programs in Arabic Language, Qur'an and Islamic Studies. The school emphasizes the essential values appropriate to the development and social training of our youth.

The overall mission at MAC Olive Grove High School is to lead our students to academic excellence and exemplary moral, social and emotional development.

The mission of a MAC School is to:

- Ensure high-quality education in an atmosphere that respects Islamic values
- Offer the Muslim community an alternative education for their children. Parents' constructive involvement in developing the school is encouraged
- Facilitate the conscious integration and adaptation into Canadian society of the current generation of our youth

## **MAC OGHS SCHOOL PHILOSOPHY AND OBJECTIVES**

Olive Grove High School applies the MAC educational philosophy and objectives:

1. MAC considers it the responsibility of Muslim educators and parents to promote the Arabic language and our religious heritage in our children's education. This can only be accomplished by including Arabic Language and Islamic Studies courses in the regular school program. At the same time, we find it essential to facilitate their integration into society in order to build a conscientious and active generation that will make a positive impact upon society. It is also our responsibility to enable students to appreciate the core Canadian social values of democracy, tolerance, freedom as also being basic Islamic values.
2. A MAC school's educational project is based on inclusiveness and acceptance of diverse cultural backgrounds and values. Being Muslim does not involve a systematic rejection of others' values but rather suggests that we subscribe to those values that are closely akin to our religion's principles and to add our own characteristic values of brotherhood, cooperation, faithfulness, and responsibility to one's family. Freedom, justice, respect for time, and excellence are the core values that are pre-eminent in Canadian society as well as in the Islamic narrative.
3. MAC's educational project is also distinguished by the wish to develop a sense of citizenship in our students: citizenship that requires anyone living in Canada to give of his time, energy, and talents to contribute to society. To attain this ideal, each individual must be empowered through the full exercise of his rights as a responsible and positive citizen. Communicating this attitude counters the notion of the citizen as "tourist," "visitor," or "system profiteer," and advances the notion of the citizen as a contributing agent, involved in the daily affairs of society.
4. Finally our educational project is distinct in its conception of the school. The school is not only a learning institution but also a place to develop character, behavior, and manners, and to socialize with others and come to respect them. Our teachers have to be educators in this full sense. They have to be good role models for our students. They must inspire the students in their convictions and in their conduct

## iRise @OGHS

iRISE is an evidence-based, community-driven, character education program whereby students embody Islamic values and acquire relevant life skills to meet the 21st-century challenges, rooted in developing a strong relationship with Allah SWT.

Our vision for iRISE is to encourage students to embody the Islamic character; to reach their full potential; to have a strong sense of responsibility and care, and be prepared to rise above any challenges they may face. OGHS students will incorporate their daily high school life with following understanding.



**iRISE** stands for

- **i**: symbolizes personal connection to Allah SWT and ownership of the values
- **Rabbaniyah**: Developing faith and being God-centered
- **Integrity**: Strong internally-driven moral principles
- **Service**: Acting upon one's responsibility with respect to all concentric circles: from individual to family to society to the world
- **Excellence**: Developing knowledge, skills and personal attributes to reach one's full potential

## OGHS Program

The pursuit of academic excellence governs MAC Olive Grove High School life. A school program that focuses on the acquisition of Knowledge and Skills within a vibrant Islamic context will be powered by the school's strong academic program which demands excellent teaching and student participation and accountability. A focus on learning and practicing Islamic values along with developing academic skills and applying them in all endeavors is the hallmark of our program.

High School is an exciting time in the student's life, full of opportunity and a chance to explore a variety of programs as they start planning their future. It is a great opportunity to continue to build independence and encourage accountability. High school is a crucial part in the student learning journey. It is a means to achieve lifelong goals as education provides them with a good outcome and prepares them for a successful future in their destination of choice. Bill no. 52, The Education Amendment Act, Learning to Age 18, 2006, raises the school leaving age to 18 or graduation, in order to encourage more students to graduate and fewer to leave school without being adequately prepared for work or further learning.

Students will study a full program of eight courses per year distributed equally among 2 semesters. Successful completion will allow students to earn one credit per course for a total of eight credits towards the Ontario Secondary School Diploma.

### **Attendance and Performance Levels**

Consistent attendance is essential for successful completion of the course. Students must be present in order to achieve course expectations and the development of learning skills. Students are expected to have regular, punctual attendance at all scheduled classes, activities, and other school events as required. In addition, students at OGHS must abide by our behavioral code of conduct and achieve at least 65% average in each subject in order to maintain uninterrupted enrollment and further course selections. Other expectations include:

- Follow the school procedure to sign out for illness or appointments through the school office. If students are not signed out (by a parent/guardian if under 18), they will be regarded as missing a class.
- Students who have been signed out must leave the school property immediately
- Parents or students (over 18 years of age) must email or call the school office at [oghs@olivegroveschool.ca](mailto:oghs@olivegroveschool.ca) or 905-855-8557 if a student will be absent from a class
- All classwork assignments, tests, must be completed by the student during a mutually agreed-upon timeline between teacher and the student for excused absences
- For unexcused absences, the student must complete all required classwork assessment based on a timeline set by the teacher

Attendance is critical for student's learning. Where, in the Principal's judgment, a student's frequent absences from school are jeopardizing his or her success, school staff will meet with the student and the parents to explain the potential consequences of the absences and discuss steps to be taken to improve attendance. Student attendance is essential for academic and overall experience in High School. Students missing 5 or more classes consecutively may be at risk for receiving credit as the Ministry of Education requires 110 instructional hours of class time.

### **Progressive Discipline**

The Ontario government's new approach to making schools safer involves the whole school. It focuses on Progressive discipline.

Progressive discipline has four main functions:

- Promoting positive student behavior
- Preventing inappropriate behavior
- Providing early and ongoing intervention
- Practicing progressive discipline by addressing inappropriate behavior with appropriate consequences.

Olive Grove High School is proud to enforce progressive discipline as part of its education system. Olive Grove High School understands and recognizes that each student and case of behavior issues may be unique. Olive Grove encourages students to take responsibility for their actions. If inappropriate behavior takes place the school will apply progressive discipline methods. This may include: oral reminders, review of expectations, contact with parent(s)/guardian(s), written reflection, volunteer services to the school community, conflict mediation and resolution, peer mentoring, and/or referral for support services.

## OGHS Uniform Policy

OGHS administers a uniform policy that is to be followed by all its students.

<b>SOLD AT McCARTHY'S:</b> 360 Evans Ave, Etobicoke, ON M8Z 1K5	
<b>Girls: OGHS</b>	<ul style="list-style-type: none"> <li>Long sleeve white embroidered blouse</li> </ul>
	<ul style="list-style-type: none"> <li>Navy A-Line ankle-length skirt (the skirt may be shipped to you after ordering)</li> </ul>
	<ul style="list-style-type: none"> <li>Plain white hijab (Not sold at McCarthy's)</li> </ul>
<b>Boys: OGHS</b>	<ul style="list-style-type: none"> <li>Long sleeve button down white embroidered dress shirt</li> </ul>
	<ul style="list-style-type: none"> <li>Embroidered navy dress pants</li> </ul>
<b>Optional:</b>	<ul style="list-style-type: none"> <li>OGHS sleeveless <b>BLUE</b> vest</li> </ul>
<ul style="list-style-type: none"> <li><b>Socks and shoes must be plain black.</b></li> </ul>	

<b>SOLD AT OGHS</b> (Prices differ from OGS Gym Clothes)	
<b>Boys: OGHS</b>	<ul style="list-style-type: none"> <li>Required: Grey Woven Tie w/4 Stripes Silver &amp; Navy and (Available the second week of school)</li> </ul>
<b>Boys &amp; Girls</b>	<ul style="list-style-type: none"> <li>OGHS <b>BLACK</b> gym t-shirts and sweatpants. (Available on Orientation Day, September 4, 2019)</li> </ul>



NO non-McCarthy's uniform will be permitted.  
Students will be sent home if not adhering to our policy.

On any non-uniform days, students are to be dressed modestly and cover any body- skin , and dress in accordance with Islamic dressing regulations. Adhering to OGHS's uniform policy demonstrates a strong sense of student professionalism and maintains a practice of the school's culture. **Note: Any student not wearing or adhering to the OGHS's school uniform, may be sent home or picked up by their parents.**

## Cell Phones and Electronic Devices

As part of the instructional program, each student is provided with a Chromebook provisioned on our network.

All students at OGHS are expected to maintain a strong element of student professionalism by focusing on the academic program and positive social interaction. Students who choose to bring cell phones must keep them powered off in their bags. Students cannot be accessing their phones during class time and cannot take pictures, post comments, or use their social media accounts on OGHS property, events or off-site activities. using cellular/electronic. Students violating OGHS's cell phone/electronic device policy will have their device(s) apprehended for 5 working days , not including weekends. Repeat infractions will be dealt with at the discretion of the OGHS administration.

\*Cell phone use is permitted before/after school and during lunch break in designated areas only.

## Graduation Requirements

OGHS students are strongly encouraged to familiarize themselves with the requirements necessary to graduate. Following a STEAM program at OGHS, students should be mindful of the career pathways that are necessary to prepare themselves for a successful post-secondary transition. The following attachment is from the Ontario Ministry of Education that illustrates the necessary requirements to graduate from any high school in Ontario.

## What do you need to graduate from high school?

### 18 compulsory credits

Students must earn the following compulsory credits to obtain the Ontario Secondary School Diploma:

4	credits in English (1 credit per grade)*
3	credits in mathematics (1 credit in Grade 11 or 12)
2	credits in science
1	credit in Canadian history
1	credit in Canadian geography
1	credit in the arts
1	credit in health and physical education
1	credit in French as a second language
0.5	credit in career studies
0.5	credit in civics

In addition, students must complete:

✓	12 optional credits <sup>1</sup>
✓	40 hours of community involvement activities
✓	the provincial literacy requirement

Plus one credit from each of the following groups:

#### Group 1:

- English or French as a second language\*\*
- a Native language
- a classical or international language
- social sciences and the humanities
- Canadian and world studies
- guidance and career education
- cooperative education\*\*\*

#### Group 2:

- health and physical education
- the arts
- business studies
- French as a second language\*\*
- cooperative education\*\*\*

#### Group 3:

- science (Grade 11 or 12)
- technological education
- French as a second language\*\*
- computer studies
- cooperative education\*\*\*

\* A maximum of 3 credits in English as a second language (ESL) or English literacy development (ELD) may be counted towards the 4 compulsory credits in English, but the fourth must be a credit earned for a Grade 12 compulsory English course.

\*\* In groups 1, 2 and 3, a maximum of 2 credits in French as a second language can count as compulsory credits, one from group 1 and one from either group 2 or group 3.

\*\*\* A maximum of 2 credits in cooperative education can count as compulsory credits.

<sup>1</sup> The 12 optional credits may include up to 4 credits earned through approved dual credit courses.

ISBN 978-1-4606-1340-5 (Print) ISBN 978-1-4606-1341-2 (PDF) © Queen's Printer for Ontario, 2015. © Printed on recycled paper.



<http://www.edu.gov.on.ca/extra/eng/ppm/graduate.pdf>

### Arrival/Dismissal/Loitering/ Hallway Etiquettes

OGHS students are expected to arrive through the south doors by 8:10 am in order to attend morning assembly and dua (prayers). Due to the ministry requirement of students meeting the minimum number of hours, arriving on time for each class is essential as it also maximizes classroom instructional time. Failure to arrive on time consistently will be recorded as an absent as learning gaps may develop due to lack of punctuality and lost time in class. Three lates for one class is considered as one absence of that class. Students are expected to leave through the same south doors they enter in the morning and must wait till the bell dismisses the school at 3:20 pm. Students wandering in the halls or loitering in the halls will be sent back to class and a verbal warning will be administered. Students are not permitted outside of OGHS designated space without teacher supervision. This includes other parts of the shared building.

at OGS or OGMS. Repeated infractions will result in further disciplinary actions. All unsupervised students must exit the building by 4:00 pm at Olive Grove High School and must be picked up by their parent/guardian at our elementary school building at 2300 Speakman Drive.

During rotary times and hallway passage, Olive Grove High School students are expected to demonstrate a strong sense of student professionalism. Students must go to their intended purpose; ie. bathroom, office, or another class must have a hall pass.

During rotary, both boys and girls as students at MAC OGHS are expected to respect their Islamic boundaries and etiquettes, when interacting with one another. Students who are unable to respect such boundaries will be warned with guidance and parental consultation. Further disciplinary action may result in suspension and/or even expulsion upon the Principal's discretion.

### **Lunch Time Expectations**

Secondary students are allowed to leave the school grounds, with parental consent, for lunch but must return according to the schedule. The schedule is as follows:

- Girls may leave school grounds on Mondays, Wednesdays and alternate Fridays
- Boys may leave school grounds on Tuesdays, Thursdays, and alternate Fridays

Students who choose to leave the school grounds cannot loiter around any of the school property during lunchtime. The school does not accept responsibility for students off school grounds.

Students that are found arriving late consistently after lunch will have their privileges revoked. In addition, students will follow a designated schedule based on safety and fairness.

### **Suspension and Expulsion**

Olive Grove High School also supports the use of suspension and expulsion for serious incidents as outlined in the MAC 's Safe Schools Policy.

Before considering whether to impose a suspension or make a recommendation for expulsion, the principal will consider mitigating and other factors.

#### **The behaviors for which the principal may consider suspending a student include:**

- swearing (written or verbal) at a teacher or at another person in a position of authority
- cyber/bullying
- uttering a threat to inflict serious bodily harm on another person
- committing an act of vandalism that causes extensive damage to school property
- possessing alcohol or restricted drugs
- being under the influence of alcohol or restricted drugs

- committing any act considered by the principal to have a negative impact on the moral, (religious) Islamic, values of the school
- have a negative impact on the physical or mental well-being of one or more school community members
- be contrary to the school or MAC Code of Conduct.

**Incidents for which the principal will consider recommending to the MAC board discipline committee that a student be expelled include:**

- physically assaulting another person causing bodily harm that requires medical treatment
- possessing a weapon or using a weapon to threaten or frighten another person
- trafficking in restricted drugs, smoking, vaping, or weapons
- giving alcohol to a minor
- committing robbery
- committing sexual assault
- behaviour that: is significantly detrimental to the school climate and/or to the physical or mental well being of others
- causes extensive damage to school property
- causes his/her continued presence at the school to pose an unacceptable risk to other members of the school community
- demonstrates a pattern of behavior so inappropriate that the student's continued presence is detrimental to the effective learning or working environment of others
- demonstrates a persistent resistance to changes in behavior that would enable him/her to be successful
- is a serious violation of the school or MAC Code of Conduct

### **Smoking, E-cigarettes vaping, and the use of Alcohol / or Restricted Drugs**

MAC Olive Grove High School recognizes the benefits of a smoke-free environment to all persons. By law, smoking is not permitted at MAC Olive Grove High School, on MAC property, on school buses or while attending any school-related activity. School property includes cars that are on school grounds and all lands to the edge of the street. The no-smoking rule will be enforced within these areas.

Providing/purchasing tobacco or E-cigarette/Vaping products to anyone less than 19 years of age is illegal.

Alcohol and restricted drugs may be addictive and represent a health hazard. Possessing, using, trafficking in, or providing others with alcohol and/or restricted drugs will not be condoned at Olive Grove High School, on MAC property or at any school-related event or activity at any time. Lighters and drug-related paraphernalia that can be used for substance abuse are not

permitted on school property. **Students possessing or using any illicit/restricted drugs, alcohol, smoking apparatuses (ie. Vapes, E-Cigarettes, or Cigarettes) or any products/accessories related to smoking will be dealt with an investigation, which may lead to a suspension or expulsion from MAC Olive Grove High school.**

## **Weapons**

Possessing or displaying weapons of any kind, including real, toy or replica, and all other objects that could inflict or threaten bodily harm will not be condoned at Olive Grove High School, on any MAC property, or at any school-related event or activity at any time. **Students in possession of any type or form of weapon will be dealt with an investigation, which may lead to a suspension or expulsion from MAC Olive Grove High School.**

## **Digital Citizenship and the Use of Technology**

Digital Citizenship and the Use of Technology at Olive Grove High School recognizes the value of using Personal Electronic Devices (PEDs) to enhance 21st Century learning to support curriculum delivery. As such, we embrace the use of PEDs in a respectful and responsible manner, in keeping with the school's Code of Conduct. The Code of Conduct and academic integrity apply to the use of technology whether students are accessing information from school, home or from a PED. **Please refer to Cell phone policy on Page 5 of this document. In addition, please refer to the Google Chromebook policy. Students in violation of the Google Chromebook policy will be dealt with an investigation, which may lead to a suspension or expulsion from MAC OGHS.**

**In addition, students are expected to conduct themselves with the utmost level of respect with one another and be responsible for their behavior on platforms such as but not limited to Google Classroom and Google Hangouts. Characteristics such as language and or actions that pertain to cyber/bullying will be dealt with accordingly with a verbal warning and/or possible suspension(s) or expulsions upon the discretion of the Principal.**

## **Lockers**

Lockers are the property of MAC Olive Grove High School and are assigned to students for the storage of books, coats and other personal items. It is the responsibility of each student to keep lockers in line with school expectations. Lockers should be maintained with cleanliness and cannot be changed throughout the year. Locks are not permitted on lockers to embody the Islamic character of trust and respect. Students should be aware that the administration may inspect any locker at any time if it is deemed necessary. **Upon inspection of lockers, if a student is found possessing any drugs, alcohol, smoking apparatuses, weapons, inappropriate materials that contradict the policies and practices of aforementioned Student Handbook from MAC Olive Grove High School; will be dealt with an investigation, which may lead to a suspension or expulsion from MAC Olive Grove High School.**

**In addition, to the lockers, students personal bags or knapsacks may also be inspected as per investigation and may be subjected to the aforementioned conditions.**

## **Field Trips**

Students frequently have the opportunity to extend their learning through field trips, excursions, guest speakers, presentations, assemblies or co-curricular activities. These events are considered part of the school routine and students are expected to maintain a respectful and courteous behaviour that is reflective of the MAC Olive Grove High School student code of conduct for the duration of these activities.

## **Students with Medical Concerns**

Students with allergies or any other pre-existing conditions must complete a form and submit it to the front desk in the main office at the beginning of the school year. The main office must have a working EpiPen for each student who has a life-threatening allergy.

## **Academic Integrity**

Students are expected to present and submit a work of genuine authenticity. Citing sources and using references is a compulsory practice in secondary school life. Plagiarism and cheating can be defined as:

- claiming, submitting or presenting the words, ideas, artistry, drawings, images or data of another person, including information found on the Internet and unpublished materials, as if they are one's own, without appropriate referencing;
- claiming, submitting or presenting someone else's work, ideas, opinions or theories as if they are one's own, without proper referencing;
- claiming, submitting or presenting another person's substantial compositional contributions, assistance, edits or changes to an assignment as one's own;
- claiming, submitting or presenting collaborative work as if it was created solely by oneself or one's group;
- submitting the same work, in whole or in part, for credit in two or more courses, or in the same course more than once, without the prior written permission of the instructor;
- minimally paraphrasing someone else's work by changing only a few words and not citing the original source.

In addition to plagiarism, cheating in any form will not be tolerated; students will be held accountable in disciplinary action(s).

### **- includes but is not limited to:**

- having ready access to and/or using aids or devices (including wireless communication devices) not expressly allowed by the instructor during an examination, test, quiz, or other evaluation;
- copying another person's answer(s) on a test, exam, quiz, lab report, or other work to be evaluated;
- copying another person's answers, with or without their permission, to individually assigned projects;

- consulting with another person or with unauthorized materials outside of an examination room during the examination period (e.g. discussing an exam or consulting materials during an emergency evacuation or when permitted to use a washroom);
- improperly submitting an answer to a test or examination question completed, in whole or part, outside the examination room unless expressly permitted by the instructor;
- resubmitting altered test or examination work after it has already been evaluated;
- presenting falsified or fabricated material.

## Hair Cut Policy for Boys

In accordance to our Islamic Faith, it is strongly encouraged for boys to wear hair cuts that reflect the character of our beloved Prophet (PBUH) and his companions. In addition, it is reported that: *The one who cuts his hair should make it all the same length. The one who cuts his hair on the sides of his head more than the middle comes under the heading of qaza', which is forbidden. Al-Bukhaari (5921) and Muslim (2120) narrated from Ibn 'Umar that the Messenger of Allah (blessings and peace of Allah be upon him) forbade qaza'. Naafi' (one of the narrators of the hadith) said, explaining qaza': Shaving part of a boy's head and leaving part.*

Male students that wear their hair in contradiction to the above description will not be allowed to enter classes and will be sent home once parents are notified. If parents are unable to receive their child, the student will remain in the office and school work will be provided. For further inquiries, please contact the school Administration.

## OGHS School Clubs

School clubs and other extracurricular activities are an integral part of a memorable high school experience. They provide a chance for students to develop leadership and teamwork skills while pursuing an interest that may lead to a career or lifelong hobby. Many extra-curricular activities and clubs can enhance in-class learning and provide an all-around education at OGHS.

Positive participation in activities also increases students' involvement in their school. As well, extracurricular activities are considered an asset on post-secondary school applications by showing additional positive attributes of an applicant that might not be reflected in grades alone. All meetings and club organization will take place during lunch and/or non-instructional school time. In addition, a staff member from OGS, OGMS, or OGHS may supervise all meetings.

The following clubs are available at OGHS:

- MIST
- DECA
- Yearbook
- Khutba
- STEAM



- Photography
- Boys Sports Association
- Girls Sports Association

## **OGHS Exam Policy**

During Exams: Students are to be present in the examination room 5 minutes prior to the start of the exam. Students **MUST** remain in the room for the full exam time and wait to be dismissed by the supervising teacher at the end of the exam. Students are expected to take care of personal needs such as food, drink and bathroom needs before their exam begins. Washroom breaks are not readily provided. When the exam is dismissed, all students are expected to leave the school. No purses, bags, personal listening devices, electronic recording devices, coats, hats , etc. should be taken into the exam room; leave them in the locker. Students may not take notes or papers of any kind into the exam room unless given specific instructions to do so by a teacher prior to the exam date.

Calculators: No electronic devices such as cell phones, or mp3 players can be used as calculators during an exam. Only permitted calculators may be used. Writing paper is provided by the school. Students must ensure that they bring their own pens and pencils required for the exam.

## **OGHS Late/Missed Exam**

If students are late for an exam, report immediately to the main office. Students will not be admitted to their exam without an admit notice from the Principal or Vice-Principal in the main office. A student who is late will not be given any extra time to write an examination. All students must complete exams and/or summative coursework in each class. In other words, students will not be exempt from their final exam. Students with a medical emergency or mitigating circumstances may be permitted to complete their exam outside of the exam schedule. Arrangements may be made to write these exams at a different date on a case by case basis arranged with the school administration. If a student is late for an exam or misses an exam because of a medical emergency, a medical note may be required in the main office within 24 hours of the date of the exam. If required, the medical note **MUST** state that the student was unable to write the exam due to your medical condition.

## **OGHS Textbook Policy**

All textbooks provided at OGHS during the academic year are for resources purposely and must be returned upon the conclusion of the semester or upon any earlier withdrawal from OGHS. In addition, all OGHS students must return all resources, books, novels, or textbook prior to writing their exams or pay a penalty of \$150.00 to replace the cost of the lost resource.



## **OGHS Grade 10 OSSLT (Ontario Secondary School Literacy Test)**

The Ontario Secondary School Literacy Test (OSSLT) measures whether students are meeting the minimum standard for literacy across all subjects up to the end of Grade 9. Successful completion of the literacy test is one of the requirements to earn an Ontario Secondary School Diploma. All students across the province write this test on the same date, usually in late March each year.

For more information, students are encouraged to visit

<http://www.eqao.com/en/assessments/OSSLT/students/Pages/students.aspx>

## **Ontario Secondary School Diploma Requirement: Community Involvement**

Students may complete the 40 hours of community involvement activities at any time during their secondary school program at OGHS. They may also complete any number of activities, as long as those activities result in the completion of 40 hours of community involvement. Students under the age of eighteen years will plan and select their community involvement activities in consultation with their parents. MAC OGHS encourages students to attain a minimum of 250 hours throughout their secondary school duration, to be part of the community and build a successful portfolio for post-secondary institution. In addition, the distinct number of hours will be recognized as a Leadership Award during their grade 12 graduation.

Parents and students should be aware of the following activities are considered ineligible for volunteering hours, according to the ministry:

- takes place during the time allotted for the instructional program on a school day. However, an activity that takes place during the student's lunch breaks or "spare" periods is permissible;
- takes place in a logging or mining environment, if the student is under sixteen years of age;
- takes place in a factory, if the student is under fifteen years of age;
- takes place in a workplace other than a factory, if the student is under fourteen years of age and is not accompanied by an adult;
- would normally be performed for wages by a person in the workplace;
- involves the operation of a vehicle, power tools, or scaffolding;
- involves the administration of any type or form of medication or medical procedure to other persons;
- involves handling of substances classed as "designated substances" under the Occupational Health and Safety Act;
- requires the knowledge of a tradesperson whose trade is regulated by the provincial government;
- involves banking or the handling of securities, or the handling of jewellery, works of art, antiques, or other valuables;

- consists of duties normally performed in the home (i.e., daily chores) or personal recreational activities;
- involves activities for a court-ordered program (e.g., community-service program for young offenders, probationary program).
- is a requirement of a class or course in which the student is enrolled (e.g., cooperative education portion of a course, job shadowing, work experience);

## **Cisco at MAC OGHS**

MAC OGHS is pleased to have partnered up with Cisco System, our team of educators will be part of the global movement that has become Cisco Networking Academy. Since 1997, Cisco's goal has been to help people from all backgrounds develop the IT, digital and entrepreneurial skills needed to elevate their career opportunities and solve the world's challenges. Cisco has partnered with more than 10,000 educators in 170 countries, educating and inspiring over 7 million students worldwide. With the rapid evolution of technology, MAC OGHS encourages students to learn as much as possible to become the global problem solvers of the future. Take advantage of the opportunities for development and inspiration that are now available to you and your students through Networking Academy.

Courses such as BTT10, ICS20, and TGJ20 will help facilitate and balance ministry expectations in a classroom with a rewarding and rich experience.

## **MAC OGHS- ROPSSAA**

The Region of Peel Secondary Schools Athletic Association or ROPSSAA is a high school league for 36 sports. It has 69 member schools throughout the Region of Peel from the Peel District School Board, the Dufferin-Peel Catholic District School Board, and 6 private schools. MAC OGHS will be participating in specific sports and will follow the rules and regulations outlined by ROPSSAA. Students will have to maintain academic expectations in order to participate in organized sports. For more information about ROPSSAA, please visit their website <https://www.ropssaa.org>

## OGHS Timetable

Olive Grove High School Time Table

Time	Monday	Tuesday	Wednesday	Thursday	Time	*Friday	Teachers
					8:35 am - 9:45 am	Genius Hour (IRISE/ STEAM/ Clubs)	
8:35 am - 9:52 am					9:45 am - 10:45 am		
9:55 am - 11:12 am					10:47 am - 11:47 am		
11:12 am - 12:12 pm	Lunch	Lunch	Lunch	Lunch	11:47 am - 12:30 pm	Lunch	
12:13 pm - 1:30 pm					12:30 pm - 1:30 pm		
1:30 pm - 1:57 pm	<u>Salat</u>	<u>Salat</u>	<u>Salat</u>	<u>Salat</u>	1:30 pm - 2:07 pm	<u>Jumma</u>	
2:00 pm - 3:17 pm					2:10 pm - 3:10 pm		

\* 8:35 – 9:45: Each Friday is allocated for Genius Hour (IRISE/STEAM/Clubs)

## OGHS Awards

OGHS would like to give its students an incentive to perform to the best of their abilities during the school year. Awards will be given during the Awards Assemblies in June for Grade 9 Grade 10. Parents will be informed about the dates and the times of the assembly.

Throughout the school year, students will be encouraged to do their best and be reminded of the criteria for winning an award. Winning and losing graciously are also life skills we would like to develop in our students.

Based on the criteria below, teachers will select award winners. A staff meeting will be called to approve the selections and the decision will be final. A student may not receive more than one award.

Category	Description
Subject Awards	
English	Best overall performance in the three strands of language arts: Writing, Reading, and Oral and Visual Communication.
Mathematics	Best overall knowledge, performance and problem solving skills in the five strands of mathematics: Number Sense and Numeration, Measurement, Geometry and Spatial Sense, Patterning and Algebra, and Data Management and Probability.
Science	Best overall performance in science.
Technology	Best overall performance in technology.
Islamic Studies	Best overall knowledge in all aspects of the Islamic Studies curriculum.
Physical Education (Boys/girls separate)	Active participation, skill, leadership, attitude and sportsmanship shown during gym and health class.
French	Best performance in oral and visual communication, reading and writing, and pronunciation.

Honour Roll	Overall average (over all subjects) higher than 80%. No C or D in any subject.
Honors with Distinction	Overall average in all subjects higher than 90%

Overall Awards	
Overall Academic Achievement	Awarded to the student who has the highest overall average in a particular grade.
Principal's Award	Best model of Islamic behaviour, best overall performance in all subject areas, positive attitude towards learning.
Citizenship Award	Best model of iRISE core values and Islamic behaviour: honesty, conduct in prayer, cooperation/willingness to help, application of Islam in daily life, respect for others, modesty, Islamic appearance, overall cleanliness, patience, Islamic manners (i.e. salutations, expressions), Islamic approach in resolving conflicts, encouraging others to do the right thing, setting a good example. Student has excellent academic standing.
Persistence Award	Consistent hard work and perseverance in the academic work. Sets goals to improve owk and is highly motivated to always do their best.
OGHS Spirit Award	Excellent attitude towards school, with at least a "B" average. Participates in several school clubs and events. Positively contributes to the school culture and shows leadership skills.
Male/Female Athlete of the Year	Participates on school teams (basketball, volleyball, and soccer.) Displays excellent sportsmanship and skills and contributes to the success of the teams.

## **Student Commitment and Acknowledgement**

All students attending OGHS must acknowledge their acceptance and understanding of the student handbook. Upon acknowledgement, you as a student are signing your name as a commitment to the culture and learning environment that MAC schools embody.

Please sign and date the following

Student (Print) \_\_\_\_\_ Grade: \_\_\_\_\_

Student (Sign) \_\_\_\_\_

Date \_\_\_\_\_